

**MONARCH BAY TERRACE PROPERTY OWNER'S ASSOCIATION  
ARCHITECTURAL COMMITTEE  
APPROVAL APPLICATION**

Please complete this application form and attach three (3) copies of your proposed home improvement or landscaping plan. There is a \$350 fee for all non-members. Please note that some projects may be subject to an additional \$500 fee if deemed to be reviewed by the Association's Architectural Consultant.

Mail to: Monarch Bay Terrace Property Owner's Association  
c/o Progressive Community Management  
27405 Puerta Real, Suite 300, Mission Viejo, CA 92691  
(949) 582-7770 fax (949) 582-7796

Homeowner: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Architect/Engineer/Contractor/Representative: \_\_\_\_\_

Phone Number: \_\_\_\_\_

**DESCRIPTION OF CHANGES DESIRED. GIVE FULL DETAILS OF ADDITION OR ALTERATION, TYPE AND COLORS OF MATERIALS TO BE USED AND LOCATION ON THE LOT:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**COMPLETION DATE:** \_\_\_\_\_

**NEIGHBOR AWARENESS: THE INTENTS IS TO ADVISE YOUR NEIGHBORS WHO MAY BE AFFECTED WITHIN 200 FEET OF YOUR PROPERTY**

**NEIGHBOR NAME AND ADDRESS:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

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